



Corporate & Executive Education

Application Form - Master of Business Administration (MBA)

Your Details

You must supply a **verified** copy of your birth certificate or passport and evidence of any change of name. Enclosed

Family name First name
(your legal surname) (your legal first name)

Second name(s) Preferred name(s)
This is my family name first name

Gender Male Female

Date of birth
Day Month Year

Will you be resident in New Zealand for the period of your study?
 Yes No

Citizenship

(This information is required for enrolment purposes. Non-completion of this section could make this enrolment void.)

New Zealand citizen Australia citizen Permanent Resident
 Country of Citizenship Citizen of another country

New Zealand citizen: Supply a verified copy of your birth certificate, certificate of citizenship or passport.

Permanent New Zealand resident: Supply a verified copy of your passport and residence permit or other documentary evidence.

Citizen of another country: Supply a verified copy of your passport.

Please note we do not take responsibility for originals going missing in the mail.

What is your:

Country of birth

Home location

(If your permanent home is overseas enter the name of your home country.)

Nationality

First language*

*If your first language is not English please provide evidence of your English language ability. e.g. TOEFL 600 (with a 5.5 reading band) or IELTS 6.5 (with no less than 6.0 in any band).

Ethnic Identity

To which ethnic group(s) do you belong? **You may tick up to three.**

- New Zealand European/European/Pakeha
- African
- Australian
- British
- Irish
- Cambodian
- Chinese
- Cook Island Maori
- Other
- Dutch
- Fijian
- German
- Greek
- Indian
- Italian
- Other European
- New Zealand Māori Iwi (optional)
- Other Pacific Island Groups
- Other Southeast Asian
- Japanese
- Korean
- Latin American
- Middle Eastern
- Niuean
- Polish
- Samoan
- South Slav
- Sri Lankan
- Tokelauan
- Tongan
- Vietnamese

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Contact Postal Address ▼

The University will use this address to contact you at all times. You must advise *Corporate & Executive Education* if any of your contact details change.

Number and Street

Suburb Telephone

City Fax

Post Code Mobile

Country

Email

Preferred method of contact

Emergency contact details: Name

Number and Street

Suburb Home Phone

City Work Phone

Post Code Mobile

Relationship to you

Can they speak English? Yes No Which other language(s) do they speak

National Student Number (NSN) and University ID Number ▼

(If known)

If you were previously registered at the University of Waikato please indicate the first year you enrolled and ID Number.

Year ID No.

Academic History ▼

Please summarise your education beyond high school. Include courses taken at university, polytechnic, technical institute, community college, college of education, teachers' college or professional courses taken by correspondence.

(This information is required for enrolment purposes. Non-completion of this section could make this application void.)

Highest Qualification

Institution	Area of study	From	To	Awarded	Grade
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

Other Qualifications

Institution	Area of study	From	To	Awarded	Grade
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

First year in tertiary study

First year at the University of Waikato

If you have not attended any tertiary institution please provide a verified copy of your highest Secondary School results or equivalent.

Enter the last year you attended a secondary school

Name the last New Zealand secondary school you attended

How many years did you attend secondary school?

Highest secondary school qualification Year

Enrolment suspension / exclusion:

If you have ever been refused permission to enrol at a university please name the university and year:

University of Year

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Main Activity

Indicate what your main activity on 1 October in the year preceding your enrolment was or will be. **Tick only one.**

- Secondary school student Self-employed College of education student Wānanga student
 Unemployed or beneficiary (excluding retired) University student Houseperson or retired
 Private training establishment Wage or salary earner Polytechnic student Overseas

Students with Disabilities

Do you live with long-term affects of injury, illness or disability? No Yes Type of disability. **Tick as applicable.**

- Deaf Vision Head injury Speech Blind Medical
 Physical / mobility Hearing Specific Learning Mental Health Unspecified

If you require further details on support facilities please telephone the Disabilities Co-ordinator at the University, phone +64 7 838 4719

Practical Skills

Please indicate the level of your practical skills in the following area:

Computing						
Statistics	5	4	3	2	1	0
Word processing	5	4	3	2	1	0
Presentation (PowerPoint)	5	4	3	2	1	0
Spreadsheets	5	4	3	2	1	0

5 = expert working knowledge
4 = good working knowledge
3 = reasonable working knowledge
2 = can do simple things
1 = know what it does
0 = no knowledge

Employment Record

Please list details of your current or most recent full-time employment.

Position Title _____ From _____ To _____ Salary \$ _____

Company name _____

Street address _____ Post Code _____

Postal address _____

City _____

Telephone: Area Code _____ Number _____

Facsimile: Area Code _____ Number _____

E-mail _____

Total years of work experience _____ Total years of people, project and functional managerial experience during your career _____

Current Employer's Industry Sector

- Manufacturing Professional Services Government and Administration Retail and Wholesale Trade
 IT and Telecommunications Education and Training Health Tourism and Hospitality
 Other Business Services Other _____

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Where did you hear about Corporate & Executive Education ▼

- alumni / graduate
 current participant
 employer
 information session
 newspaper advertising
 radio
 web
 other

Declaration ▼

All applicants must sign and date this section.

I declare that the information I have provided in this application and in any attached documentation is true and correct, and that I have not withheld any information which could have a bearing on my enrolment or the conditions of my enrolment.

I agree to supply any further documentation requested by the University of Waikato for the purpose of my enrolment.

I have read the statement regarding the Privacy Act 1993 (www.waikato.ac.nz/go/privacy1993) and I understand that the University of Waikato will hold, use and disclose information which I have provided as explained in that statement. I also understand that I have the right to have access to information about me held by the University of Waikato and to request correction of that information, in the terms provided for under the Privacy Act 1993.

I also acknowledge that, in terms of the Privacy Act 1993, it is a purpose connected with my enrolment that StudyLink will need to disclose the status of my loan application and any supporting loan information to the University of Waikato.

If the programme that I am undertaking is an organisation development initiative and my fees are paid by my organisation, I agree that the University may discuss my progress with an authorised representative of my organisation (usually an HR manager) to help facilitate successful completion of the requirements of the programme (delete clause if not applicable).

Some personal information will be used by the Ministry of Education in an authorised information matching programme for the purposes of the National Student Index.

Signature

Date

Please check that you have... ▼

- Signed this form
- Answered all the questions which apply to you
- Enclosed VERIFIED* copies of:
 - your highest secondary school qualification if you have not attended a tertiary institution
 - your academic records if you have attended another tertiary institution
 - documentation confirming your citizenship or residency in New Zealand (birth certificate, passport or other documentary evidence)
 - Verified copy of your birth certificate / passport / marriage certificate if you have changed your name
- Two passport sized photographs of yourself
- A recent copy of your curriculum vitae

VERIFIED*

A verified copy is a photocopy signed by someone in authority e.g. a school principal, solicitor or Justice of the Peace who has seen the original and checked the photocopy is a genuine unaltered copy. They will sign, date and stamp the photocopy with an official stamp, or write 'verified original sighted and this is a true copy of that original.' **Alternatively you can deliver the original copy to us.**

Mailing address for application documents ▼

Corporate & Executive Education,
 Waikato Management School, University of Waikato,
 Private Bag 3105, Waikato Mail Centre, Hamilton 3240, New Zealand

Telephone: +64 7 838 4198

Freephone: 0800 800 891 (for calls made within New Zealand)

Fax: +64 7 838 4675

Email: execed@waikato.ac.nz

Web: www.execed.ac.nz



THE UNIVERSITY OF
WAIKATO
 Te Whare Wānanga o Waikato